



Forecast Community Development Corporation (FCDC)

Academic Catalogue

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1. About FCDC

Forecast Community Development Corporation (FCDC) is dedicated to empowering individuals through workforce training programs that enhance career opportunities. Our training programs are designed to provide practical skills, industry-relevant knowledge, and hands-on experience.

2. Mission & Vision

- **Mission:** To provide high-quality workforce development programs that prepare individuals for sustainable employment and career advancement.
- **Vision:** To be a leading training institution that transforms lives and communities through education and skill-building.

3. Accreditation & Approvals

FCDC is committed to maintaining the highest standards of education. We are recognized by relevant industry bodies and adhere to state and federal regulations governing workforce training programs.

4. Admissions Policy & Procedures

Admission Criteria for Workforce Training Programs

- Applicants must be at least 18 years old (or meet program-specific age requirements).
- Must have a high school diploma, GED, or equivalent (varies by program).
- Some programs may require background checks or health screenings.
- Completion of an application form and payment of applicable fees.
- Interview or assessment may be required for certain programs.

5. Workforce Training Programs

FCDC offers a variety of training programs, including:

- **Home Health Aide Training**
- **Medical Billing & Coding**
- **CPR & First Aid Certification**
- **Masonry**
- **Electrical**
- **Career Exploration Awareness Skills**

Each program includes classroom instruction, hands-on training, and certification preparation.

Home Health Aide Training Program

Catalog Description:

The **Home Health Aide (HHA) Training Program** at Forecast Community Development Corporation is a structured, short-term workforce development course designed to prepare individuals for entry-level employment in the growing field of home healthcare. This comprehensive program equips students with the fundamental skills and knowledge required to provide high-quality, compassionate care to elderly, disabled, or chronically ill individuals in home settings. The training combines classroom instruction with supervised hands-on clinical practice to ensure that graduates are job-ready and meet Illinois state and federal training requirements for home health aides.

The program is ideal for those seeking a career path in healthcare, including future advancement as certified nursing assistants or licensed practical nurses. Upon successful completion of the program, students will be awarded a Certificate of Completion and will be prepared to seek employment through home health agencies, assisted living facilities, and private duty assignments.

Program Objectives:

Graduates of the Forecast CDC Home Health Aide Training Program will be able to:

1. **Understand the Scope of Practice:**
Describe the roles, responsibilities, and ethical standards of a home health aide in providing client-centered care.
2. **Provide Safe and Effective Personal Care:**
Demonstrate skills in assisting clients with daily activities such as bathing, dressing, toileting, grooming, and mobility.
3. **Support Health and Wellness Monitoring:**
Accurately take and record vital signs, recognize basic symptoms of illness, and follow care plans under clinical supervision.
4. **Promote Infection Control and Safety:**
Apply universal precautions and proper body mechanics to ensure a clean, safe, and sanitary home environment.
5. **Assist with Nutrition and Household Management:**
Prepare nutritious meals, assist with feeding, and perform light housekeeping tasks to support client comfort and independence.
6. **Communicate Effectively and Professionally:**
Use respectful, clear communication with clients, families, and healthcare providers, and document care accurately and thoroughly.
7. **Respect Client Rights and Cultural Diversity:**
Provide care that honors the dignity, privacy, and individual preferences of each client.
8. **Demonstrate Job Readiness:**
Exhibit professionalism, punctuality, reliability, and readiness for employment in the home healthcare sector.

6. Academic Policies & Procedures

- Attendance is mandatory for all scheduled classes and practical training sessions.
- Students must maintain satisfactory academic progress (minimum passing grade required for each course).
- Academic integrity and professional behavior are expected at all times.
- Make-up sessions may be available for missed coursework.

7. Student Services & Support

- Career counseling and job placement assistance.
- Tutoring and academic support services.
- Access to student resources, including study materials and online portals.
- Mental health and wellness resources.

8. Tuition & Fees

Tuition is paid for by state grants and cost per student varies by program. Additional costs may include:

- Registration fees
- Textbooks and study materials
- Uniforms and equipment (if applicable)
- Certification exam fees

Flexible payment plans may be available.

9. Cancellation & Refund Policy

- Full refund (minus registration fees) if cancellation occurs before the start of class.
- Partial refunds available if withdrawal occurs within the first 25% of the program.
- No refunds after completing more than 25% of the program.
- Refunds are processed within 30 days of approval.

10. Code of Conduct & Student Responsibilities

- Students must adhere to ethical and professional standards.
- Harassment, discrimination, or misconduct will not be tolerated.
- Proper use of institutional facilities, equipment, and resources is required.
- Compliance with attendance and academic policies is mandatory.

11. Complaint Resolution Policy

Students with concerns should follow the steps below:

1. Attempt informal resolution by speaking with instructors or staff.
2. Submit a formal written complaint to **info@forecastcommunity.com**.
3. Await review and response within 15 business days.
4. If unresolved, escalate to the institution's Executive Director or regulatory board.

12. Contact Information

- **Website:** www.forecastcommunity.com
- **Email:** info@forecastcommunity.com
- **Phone:** 312-880-7803
- **Address:** 1701 S. 1st Avenue, Maywood IL 60153

For more details, visit our website or contact our admissions office.